



JURY PROCESS INFORMATION

SAL JURY PROCESS IS USED TO DETERMINE THE ELIGIBILITY OF AN ARTIST
TO DISPLAY IN THE MAIN GALLERY.

(THIS DOES NOT AFFECT AN ARTIST'S PARTICIPATION IN ANY OF THE SAL SPONSORED SPECIAL SHOWS.)

JUDGING WILL TAKE PLACE ON SATURDAY, February 15, 2025.

SUBMISSIONS 10:00am – 12:00pm

(NO WORK ARRIVING BEFORE OR AFTER THE DESIGNATED HOURS WILL BE ACCEPTED. NO EXCEPTIONS.)

REQUIREMENTS FOR APPLICANTS AND ARTWORK:

- You must be **18 or older** to apply.
- If accepted, you must be willing to **work one day a month (84 hours yearly)** at the SAL Gallery.
- **All artworks must be original, no prints or photocopies, copyrighted work, or AI generated images.**
The judges must be able to see the application of the media.
- **Artwork cannot have been done in a setting which involved any instruction (such as lessons, workshops, or classes).**
- **The artwork cannot violate any copyright laws, such as copying photos from magazines, or use any photo without the permission from the photographer.**
- **All work submitted must be gallery ready** (suitably framed, wired, and prepared as they will be displayed in the gallery, remember no plastic frames, no saw tooth hangers or wire loops, and no cardboard backings).
- **All works should be of Suitable Subject Matter for a family-oriented art gallery/organization.**

STEP BY STEP PROCEDURES FOR JURY DAY

WHAT YOU NEED TO BRING ON JURY DAY:

1. **Three examples of original artwork FOR EACH MEDIA CATEGORY** that you are applying for.
Must be gallery ready.

Media Categories for Judging:

You **MUST** bring **3** examples from each media category that you want to display in, you may apply for up to three media.

1. **Oil and Acrylic** – Oil, Acrylic treated as Oil, and Any **Mixed Media** with **Oil or Acrylic** as the dominant media. (Example: Artist could bring in 1 oil painting, 1 acrylic treated as oil and 1 mixed media with oil as the dominant media.)
2. **Water Media** – Watercolor, Gouache, Tempera, Inks applied with brushes or poured, Acrylic treated as Watercolor, and Any **Mixed Media** with **Water Media** as the dominant media. (Example: Artist could bring in 1 watercolor painting, 1 mixed media with water media as dominant media and 1 acrylic treated as watercolor.)
3. **Drawing Media** - Pastel, Charcoal, Conte, Color Pencil, Graphite, Scratchboard, Collage, Handmade Prints (Etching, Block, Silk Screen, or Mono), Inks applied with pen or markers, and Any **Mixed Media** with **Drawing Media** as the dominant media. (Example: Artist could bring in 2 pastels, and 1 color pencil.)
4. **Photography and Digital Art** (Example: Artist could bring in 2 photos and 1 digital/computer artwork)
5. **3-Dimensional Media** – **5C** Ceramics/Pottery, **5M** Metals, **5J** Jewelry, **5E** Enameling, **5G** Glass, **5S** Stone, **5W** Wood, **5T** Textiles, **5F** Found Objects and Any **Mixed Media** or **Mosaics** should be placed with the dominant media.

No more than 9 pieces of artwork will be allowed and no artwork larger than a total of 90". 2D artwork must be framed unless it is a gallery wrap canvas and is measured from the outside edge **Height plus Width, including frame.** **3D artwork** is measured **Width plus Depth, the widest points** from side to side and from the front of the piece to back, not the base but the edges of the work and weigh less than 50 Lbs.

2. **CASH, CHECKS, or credit cards will be accepted.**

MEMBERS APPLYING TO DISPLAY OR ADD AN ADDITIONAL MEDIA TO DISPLAY STATUS:

- **Check (or correct cash) made payable to SAL:**
One check of **\$25 for Jury Fee** (Non-refundable) per medium.
One check of **\$35 Membership** – If Applicable.

Members who want to renew their Membership must do so at the Docents Desk in main gallery.

NEW ARTIST APPLYING TO SAL FOR MEMBERSHIP & DISPLAYING STATUS:

- **Two checks (or correct cash) made payable to SAL:**
 - One check of **\$25 for Jury Fee per medium** (Non-refundable).
 - One check of **\$35 for Membership** along with **Membership Form**.

We welcome you to become a member of SAL even if you are not accepted to display in the main gallery. Membership allows you to participate in all SAL Special Shows and receive the SAL Newsletter.

It is assumed that any new member applying to jury work in at SAL intends to become a displaying member with all rights and responsibilities.

***If you do not jury in and decide not to become a member, your membership check will be returned on request.**

1. Check in at **Table 1:**
 - a. **Verify your SAL status.**
 - b. Get your **Jury Process Application**, and you may also pick up a **Membership Form (if not a current member) to complete at this time.**
 - c. Receive your **Artist #**
2. Carry your artwork to **Tagging Tables** to set down and complete filling out forms. You will find art tags to write your **Artist#, medium, entry code (A, B, or C) and Title** on, then **place the tags on the front of the artwork, over any signatures** so that the judges will only see your number and not your name.
3. After you have completed filling out your forms step over to **Table 2** where you will give your **Applicant's Contact Information**.
4. At **Table 3** you will turn in your checks or cash along with all paperwork to bookkeeper.
5. You will then complete the boxes at the top of an **Applicant's Scoring Rubric** for each media entry, and then hand **your work and Scoring Rubric over to a submission team member.**
6. At this time, your artwork will be judged by 2 judges who will collaborate to score each media submitted. A cumulative score of 100 to 70 is required for acceptance.

IMPORTANT INFORMATION FOR ALL ARTISTS AFTER THE JURY PROCESS:

1. Submitted work **must be picked up between 4pm – 5pm.** The Gallery closes at 5:00.
(SAL is not responsible if work is left until next day)
2. Attached to your work you will find the **Judges Score Sheet** that will show whether you have been accepted or declined.
3. **Judge's feedback will be completed on Scoring Rubric page. It will include a checklist, plus score.**
A grade of 100 to 70 is acceptable for gallery display.
4. **Upon acceptance, you will sign up for a docent training day,** traditionally the first Saturday after the jury day **(February 22).** A second training day may be scheduled to accommodate those who cannot come on a Saturday, please check for these dates and times during submissions.
5. You **MUST** attend a docent training session, or you will not be allowed to work or to show your artwork in the gallery.
At the docent training, you will schedule your monthly workday as a docent or apply for any other jobs that are vacant.
As a Displaying Member, you must work a total of 84 Hours yearly for SAL. Designated days will be determined by SAL and may be subject to change based on staffing needs. **After training you may display your artwork.**

Please Note that New Displaying Members are on probation for two years, based on consistent/continued quality of artwork, and abiding/following SAL Gallery Guidelines, Bylaws and Standing Rules as found in the current SAL Membership book located at the SAL gallery.